

**49th Congress of the International Society
of Paediatric Oncology (SIOP)
Annual Business Meeting
Saturday, 14 October, 2017
WASHINGTON MARRIOTT WARDMAN PARK
Washington, DC, USA
Meeting room – Maryland A
12:50 – 14:20*
MINUTES**

Participants:

Eric Bouffet – SIOP President
Giorgio Perilongo – SIOP Past President
Paul Rogers – SIOP Secretary General
Scott Howard – SIOP Secretary General Elect
Gregory Reaman – SIOP Treasurer
Stephen Hunger – Chair of the SIOP Scientific Committee
Gabriele Calaminus – Head Global Advocacy
Peter Newburger – Pediatric Blood and Cancer (PBC) Editor-inChief
Alan Davidson – PODC co-chair
Julia Challinor – PODC co-chair
Reineke Schoot - SIOP Young Investigator Committee
Perry Gil-Ran – Kenes Senior Account Manager
Laurie Tufts – SIOP Secretariat
Tchiaska Jeanneret – SIOP Secretariat

Total attendance: 188 SIOP members of 1343 (as per the current by-laws article 6.1 a quorum of 5% of total society membership has been achieved)

Agenda: Refer to Appendix 1

1. Welcome and Apologies for non-attendance

Eric Bouffet welcomed the participants and thanked them for joining.

2. Silence for those no longer with us

All participants observed a minute of silence for those who are no longer with us, especially Prof. Arthur Ablin.

3. Minutes of the 47th Meeting of SIOP

3.1 Corrections/amendments

The minutes from the last Annual Business Meeting held in Dublin, Ireland on Friday 21 October 2016 were approved.

3.2 Matters arising not otherwise covered in the agenda

No other matters have been added to the agenda by the present SIOP members.

4. Report from the President

Eric Bouffet began his report with data from Dublin – the largest SIOP congress with 2332 participants from all over the world. He shared that a record number of abstracts were also submitted (1475). Eric Bouffet shared the survey results from Dublin as well, showing the high ratings and great satisfaction with the meeting. He mentioned the largest area for improvement as indicated by the report was the poster sections, which continue to be a focus of the board and the scientific committee. He asked members to participate in the survey sent after the meeting to provide feedback to help improve the SIOP congress.

Eric Bouffet reported that SIOP continues to grow its membership and influence, while also increasing in its complexity with multiple partners with which SIOP continues to collaborate. The SIOP continental branches have different priorities and focuses as well.

SIOP's focus in the coming years is to continue to grow the scientific quality of the annual meeting and thanked Francois Doz and Steve Hunger for their focus in this area over the last five years. A focus will also be to increase the number of scholarships to PODC members to attend the meeting.

Eric Bouffet mentioned again the importance of SIOP partners to work together, prevent any overlap of efforts and expand the SIOP network and influence. One area of focus is to utilize SIOP as a database – for national groups, to share resources and address drug access and shortage. To accomplish these objectives, financial support and growth is needed.

The Advocacy team, led by Gabriele Calaminus, has again submitted the WHO application and we expect to receive an answer from them in January.

Finally, Eric Bouffet thanked Giorgio Perilongo, Paul Rogers and Francois Doz on their leadership and great contributions to SIOP during their tenure on the executive board.

5. Report from the Secretary General & Secretary General Elect

Paul Rogers presented the attendee numbers from the last 5 years of congresses – highlighting that while the Washington congress did not meet or surpass the Dublin record, however it was the second highest attended congress for SIOP.

Paul Rogers reported that Giorgio Perilongo will be stepping down from the board as his role of Past President ends in Washington. Paul Rogers' term as Secretary General is also ending, however he will be remaining as an ad-hoc member of the board for the upcoming year. Scott Howard will be filling the role as Secretary General. Akira Nakagawara will be the LOC Chair for 2018, Marry van den Heuvel-Eibrink will join the Scientific Committee and for continental presidents, and Africa and Asia have selected their president-elects – Laila Hessissen (Africa) and Rashmi Dalvi (Asia).

Paul Rogers continued with a membership report, highlighting the growth of SIOP members in the last year to the current total of 1343. The highest number of members are Ordinary Members and Ordinary from Supported Countries, however the Young Investigator group continues to increase. The lowest number of members is from the Associate category which SIOP hopes to grow. The country with the largest number of members is the United States, however Europe is the region with the largest member count. The age range of members has trended downward in the past few years with younger groups gaining momentum. Retention over the last six years is 26 percent, and retention from the last two to three years is even higher.

6. Future SIOP Annual Meetings

SIOP 2018 Congress

Paul Rogers announced that the SIOP 2018 Congress will be held from November 16-19, 2018, in Kyoto, Japan. The LOC chair will be Dr. Akira Nakagawara.

SIOP 2019 Congress

Paul Rogers announced that the SIOP 2019 Congress will be held from October 23-26, 2019, in Lyon, France. The LOC chair will be Dr. Christophe Bergeron.

SIOP 2020 Congress

Paul Rogers congratulated the team of Dr. Donna Johnson for submitting a successful bid to host the SIOP 2020 Congress in Ottawa, Canada. The exact dates can be found shortly on the SIOP website.

7. Membership Voting

Scott Howard presented the two items up for a vote from the membership during the meeting.

1. The SIOP new membership structure, which allows discounted registration to Low Income and Lower Middle Income Countries, thanks to the discount provided by the PBC for these countries. It also allows related societies,

sponsors, and non-medical professionals interested in SIOP to become members.

2. The second vote was for online voting to changes in the by-laws, so that paper voting during the meeting was not required and changes could be made throughout the year without waiting until the Annual Business Meeting.

Julia Challinor asked about the Nurse membership category as the new structure indicated that nurse members could not vote for SIOP Board positions. Scott Howard confirmed that nurses receive discounted registration and therefore have limited voting power, however nurses with doctorate degrees are welcomed to pay the full ordinary member price to receive these voting privileges.

Scott Howard requested that everyone complete their ballot and return them to the SIOP team at the completion of the meeting.

8. Report from the Website & Communications Committee

Scott Howard encouraged members to visit and use the SIOP website, mentioning that the education portion of the website will be reorganized through a new partnership with a software company called CaseHippo. Scott Howard reported that the Website & Communications committee will be led by Gemma Bryan and Jonathan Fisher from the YI-NET team.

9. Report from the Scientific Committee Chair

Steve Hunger thanked all members of the SPAC and Scientific Committee for their work to prepare this congress. He explained that 1173 abstracts had been submitted for SIOP 2017 congress. He explained that the structure had followed the usual structure of 8 keynotes, 10 symposia and 6 meet the expert session. Finally, the Scientific committee selected 3 among the 49 submitted for the SIOP late breaking abstract session. Two free paper sessions were also held for PODC abstracts.

SIOP Prizes and Awards

- Young Investigator Award & YI-NET Award
Steve Hunger announced that due to additional funding received from Roche, 10 additional YI-NET awards were extended. He announced all award winners.
- SIOP Awards
CLINICAL TRIALS – Jesper Brok
BASIC AND TRANSLATIONAL RESEARCH - David Gisselsson
PAEDIATRIC ONCOLOGY IN DEVELOPING COUNTRIES – Roberta Ortiz
- Nollenburg Prize (best Bone Tumor abstract) – Lisa Marie Kelley
- Schweisguth Prize – Kristopher Bosse

- 2017 D'Angio Lecture - Dr. Claude Line, Centre Leon-Berard in Lyon, France, "Radiotherapy Approaches to Nasopharyngeal Carcinoma"
- Poster Awards
In total 17 Poster Awards have been granted.

Additionally, Steve Hunger reminded the audience of the major quality criteria for abstract selection that will be used in 2017:

- Prospective multi-centric studies
- Presentation of large translational works
- Inter-tumour works will be supported (pathway, targets, immunology)
- Supportive care and Palliative care
- Late effects
- New drug development

He added that case reports and small institutional series of limited added scientific value were not encouraged.

Steve Hunger provided some highlights for the 2018 congress in Kyoto and mentioned that a Nobel Prize winner will give a Keynote address at that meeting, which we believe is the first time that a Nobel laureate has spoken at a SIOP meeting. He recognized that the 2018 LOC Chair, Akira Nakagawara, was instrumental in arranging this speaker.

10. Report from the Treasurer

Gregory Reaman presented the income and expenses statement of SIOP for the year 2016-2017 (1st August 2016 to 31 July 2017). He noted that the total income for the year was €375'414 and the total expenditure was 331'249 with a total remaining balance of €44'165. The income was less than last year due to the London 2012 profit that was still outstanding.

Furthermore, membership income will remain at the same level as the 2016/17 budget for the upcoming year as we expect to see changes from the new membership structure.

Gregory Reaman reported that the accounts had been audited by a professional auditor who found no issues. Gregory Reaman proposed that the audited financial statement for 1 August 2016 to 31 July 2017 be accepted.

Budget 2017-2018

He continued to present the operation budget for 2017/2018 which needs to be approved by membership. He reminded members again that the budget has been split into operational expenses and those special projects supported by the reserves and presented the 2017-2018 budget which anticipates a profit of approximately €100'000. Gregory Reaman proposed that the budget for 2017-2018 be accepted.

There were no questions from the audience.

Decisions:

- The Meeting voted to approve the (audited) financial statements as at 31 July 2017.
- The budget 2017-2018 was approved.

11. Report from the Head of Global Advocacy

Gabriele Calaminus provided an update of advocacy activities since the Dublin congress, including a workshop on childhood cancer in Fiji, a meeting with WHO to strategize the upcoming application, and a second childhood cancer workshop in Ghana. She reported that the WHO Cancer Resolution was adopted in May 2017 and SIOP collaborated with UICC to include language about childhood cancer. Gabriele Calaminus recognized Julia Challinor's role in building a framework for people-centred care in low income countries. SIOP has also worked with the WHO Global Coordination Mechanism to grow the WHO Global NCD Action Plan. Tezer Kutluk has been nominated to the NCD Alliance Board to advocate for childhood cancer. A team of SIOP members worked with UICC on the Global Accelerated Action for Health of Adolescents. Gabriele Calaminus thanked this team for their work. SIOP Advocacy Symposium will be held in Oceania. SIOP has also worked with UICC on the Signs and Symptoms campaign and they are currently tracking results through surveys. SIOP's application for recognition as an NGO with official to WHO was submitted on 31 July. Special thanks to our technical officer, Dr. Andre Ilbawi, who assisted with the submission. As mentioned, there is work being done with the Lancet Oncology Commission with the management of childhood cancer in low and middle income countries. SIOP Advocacy will continue to work closely with their partners to strengthen global support. Gabriele Calaminus concluded by thanking all individuals that assisted with the advocacy activities in the year.

12. Report from the "Pediatric Blood and Cancer"

Peter Newburger, Editor-in-Chief for PBC, began by welcoming all new editorial board members and recognizing editors. He shared projections for 2017 submissions, which has continued to grow since 2010. The PBC has seen an increased number of downloads each year and highlighted the top 20 most downloaded articles for 2017. Peter Newburger recognized the countries that will now receive PBC free of charge with the new agreement with SIOP and mentioned the special PODC supplement and AYA Oncology series that is continual. Wiley will no longer impose a page budget and until February 2018, there will be approximately 370 pages in the issue to reduce the backlog. There were no questions from the audience.

13. Report from PODC

Alan Davidson introduced Sandra Luna-Fineman as the incoming co-chair for PODC and thanked Julia Challinor for her contributions as co-chair in the last two years. Alan Davidson reported that the PODC terms of reference were updated. There are currently 9 working groups and 6 task forces. He shared a map of all the countries represented in the PODC group, which covers a substantial portion of the globe. Alan Davidson shared the PODC programme in Washington, highlighting the symposia and free paper sessions. The “Best of Continents” was introduced this year, which allows the best abstracts from the continental meetings to present at the SIOP annual congress. Alan Davidson reminded attendees that many PODC surveys had been circulated, so moving forward all surveys should first be submitted to the co-chairs before distribution and that survey results should be shared with the PODC community. The working groups and task forces participated in a strategic planning exercise to develop a formal plan for 2018-2021. No questions were raised by the audience.

14. Report from the YI-NET

Reineke Schoot reported on the YI-NET educational day, which hosted 132 attendees, and held dedicated workshops, a Meet-the-Expert lunch (93 attendees) and a collaborative event (220 attendees).

She also mentioned a need for mentors and mentees as the YI-NET board plans to launch a mentorship programme.

The online blog has been successful over the last year, and Reineke Schoot encouraged the SIOP members to participate in the blog by posting and commenting.

YI-NET also received funding from Roche for the 2017 congress which supports the educational activities as well as provided additional SIOP YI-NET awards, directly towards low income countries.

She also reminded everyone to participate in the Selfie Contest on the SIOP YI-NET Twitter account.

15. Any other business

Anne Gangepain-Lacheteau from My Child Matters provided an overview of their programme. Since 2015, the My Child Matters Nurses Awards has provided €100'000, trained 450 HCPs and reached 14 countries. The next call for projects will be October 2018.

16. Date of Next Annual Business Meeting

The next SIOP Annual Business Meeting will take place during SIOP 2018 in Kyoto, Japan.

17. Closing remarks

Being no other business, the meeting was adjourned at 14:35.

Appendix 1 – Agenda

Item	By	Est. time
1. Welcome and Apologies for non-attendance	Eric Bouffet	3
2. Silence for those no longer with us	Eric Bouffet	5
- Arthur Ablin		
3. Minutes of the 48th Meeting of SIOP	Eric Bouffet	5
3.1 Corrections/Amendments		
Matters arising not otherwise covered in Agenda		
4. Report from the President	Eric Bouffet	5
5. Report from the Secretary General	Paul Rogers	5
6. Future SIOP Annual Meetings	Paul Rogers	5
- Kyoto 2018		
- Lyon 2019		
- Venue SIOP 2020 to be announced		
7. Membership Voting	Scott Howard	5
8. Report from Website & Communication Committee	Scott Howard	2
9. Report from the Scientific Committee Chair	Steve Hunger	5
-Awards presentation		
10. Report from the Treasurer	Gregory Reaman	5
11. Report from the Head of Global Advocacy	Gabriele Calaminus	5
12. Report from PODC	Alan Davidson & Julia Challinor	5
13. Report from “Paediatric Blood and Cancer”	Peter Newburger	5
14. Report from SIOP YI-NET	Reineke Schoot	5
15. Any other business	Eric Bouffet	3
16. Date of next ABM	Eric Bouffet	3
-Akira to welcome members to Kyoto		
17. Closing Remarks	Eric Bouffet	2