

DATE: August 8, 2022

Network Name

SIOp Supportive Care Network

Purpose of the Network

- To increase awareness on Supportive Care issues in childhood cancer, through educational webinars and other learning opportunities for members, and through periodic communication to members.
- To collaborate with research groups to incorporate paediatric supportive care guidelines and recommendations.
- To increase the paediatric supportive care contribution to the SIOp Congress by developing Supportive Care sessions in collaboration with other Networks for the Educational Day of the annual meeting.
- To collaborate with the SIOp Global Health Network Supportive Care Working Group incorporating teaching sessions and guidelines for low- and middle-income countries.
- To collaborate with SIOp members interested in conducting Cochrane reviews in paediatric supportive care.
- To collaborate with international groups involved in supportive care, such as but not limited to, MASCC (Multinational Association of Supportive Care in Cancer), International BFM Study Group (I-BFM) ELTEC (Early and Late Toxicity and Education), iPOG, Middle East Cancer Consortium (MECC).

Scope

The SIOp Supportive Care Network aims to address global supportive care issues for children, adolescents and young adults with cancer.

Supportive care is defined as “the prevention and management of the adverse effects of cancer and its treatment, which means managing the side effects of cancer and cancer treatment. Supportive care includes management of physical and psychological symptoms and side effects, managing psychosocial issues, across the continuum of the cancer experience from diagnosis through treatment to post-treatment care. Supportive care aims to improve the quality of life, secondary cancer prevention, survivorship, and end-of-life care.^{1,2}

¹ <https://www.pogo.ca/pogo-supportive-care-guidelines-influence-the-care-of-children-with-cancer/>



Co-Chairs and Steering Group

The Network is led by two Co-Chairs who head a Steering Group of 6 members. One of the 6 Steering Group members is the Co-Chair of the SIOp Global Health Network (GHN)'s Supportive Care Working Group (WG) who represents the interests of LICs and LMICs.

The Co-Chair positions are not Board-level positions.

Authority

Co-Chairs (2) lead the Network and its Steering Group. The Co-Chairs and the Steering Group take decisions about the work of the Network through consensus and simple majority.

Membership

The SIOp Supportive Care Network was established in 2007. Members of the Supportive Care Network are those SIOp members in active standing who have chosen to join the Network and updated their SIOp Profile accordingly. SIOp members in active status may choose to join the Supportive Care Network by updating their SIOp Profile on the SIOp website at any time. As of August 2022, there are 600+ members of the Supportive Care Network.

Collaborations

Members of the SIOp Supportive Care Network collaborate with SIOp Global Health Network's Supportive Care Working Group.

The SIOp Supportive Care Network also collaborates with Networks and Working Groups within SIOp and with international groups that are interested in Supportive Care in cancer, such as but not limited to,

- SIOp Nutrition Network,
- SIOp Nursing Network,
- CCI
- SIOp Scientific Committee Chair
- Multinational Association of Supportive Care in Cancer (MASCC)

² <https://mascc.org>

- IBFM, Pediatric Working Party of the EBMT (European Blood and Marrow Transplantation) and the European Conferences on Infections in Leukaemia (ECIL)
- The International Pediatric Oncology Guideline (iPOG) Network: There is a strategic agreement between iPOG and SIOP. iPOG is a hub for guidance in the supportive care of pediatric oncology patients.
- Middle East Cancer Consortium (MECC): MECC conducts surveys/studies/publications on cancer pain management, palliative care, and integrative approaches to supportive care.

Nominations and Elections

The Co-Chairs are elected by the members of the SIOP Supportive Care Network. The Steering Group members are elected by the members of the SIOP Supportive Care Network.

A new nomination process will be undertaken and organized by the SIOP Secretariat at the request of the Supportive Care Network co-Chairs in August-September 2022. All SIOP members in good standing are eligible to nominate a candidate or self-nominate. All nominations will be reviewed by the existing Steering Group to determine the slate for election (no more than 3 candidates for each open position). All members of the Supportive Care Network in good standing are eligible to vote in the election.

Each position on the Supportive Care Network Steering Group, including the Co-Chairs, has a term of 3 (three) years. It is intended that both Co-Chairs do not transition in the same year to ensure continuity.

To ensure that more SIOP members get a chance to experience leadership, mandates do not renew automatically. Co-Chairs and SG members may choose to run for 2nd elections but cannot take more than two terms on the same position.

The LIC/LMIC Co-Chair of the GHN Supportive Care WG is elected as per normal procedures of the GHN and serves their term according to same procedures of the GHN.

For the transition of the Co-chairs, the nomination and election of 1 new co-Chair will be held in the summer of 2022 (term begins during the SIOP Congress 2022). The nomination and election for the remaining Co-Chair will be held in early 2023 (term begins during the SIOP Congress 2023).



For the transition of Steering Group members, the nomination and election of 1-2 new members will be held in the summer of 2022 (terms begin during the SIOP Congress of the same year), followed by the nomination and election of 1-2 new members in early 2023 and 1-2 new members in 2024 or such time as all existing members of the Supportive Care Steering Group (as of August 2022) have been replaced. Thus, a staggering of the terms of the Steering Group members and the Co-Chairs is in place.

When calling for nominations for the Steering Group, a broad representation geographically and professionally is desirable.

Meeting Arrangements

A yearly in-person business meeting during the SIOP Annual Congress has regularly been held, usually in person but occasionally can be held virtually. All business meeting minutes are shared with all Network members following the meeting.

Communications to the Supportive Care Network Members

Every year, quarterly communication and news (studies, publications, planning of the pre-congress educational day, etc.) are shared by the Co-Chairs and Steering Group in preparation of the SIOP Quarterly Newsletter and Annual Report; newsletters are also sent to members.

Ad-hoc communication is also shared with members in order to advertise educational events (seminars/webinars) developed, recommended or endorsed by the Supportive Care Network.

Every year for the planning of the SIOP Annual Congress' Educational Day sessions, e-mail communications is shared to advertise the Educational Day content.

Reporting

The Co-Chairs of the Supportive Care Network report to the SIOP Board of Directors. Once a year, the Board conducts an evaluation of the work and deliverables of the Network in order to determine continued relevancy of the Network and the Network's activities.

Deliverables

The Supportive Care Network offers the following activities:

- Organize an annual SIOp Supportive Care Meeting before the SIOp Annual Congress with a particular focus on education and ~~design of new studies~~ in collaboration with other SIOp Networks
- Disseminate regularly supportive care information, newsletters and share supportive care knowledge and good practices with Network members (via email newsletters, ad hoc email communication, social media)
- Develop and host educational events (webinars, in-person sessions etc) to create awareness on supportive care and to share global good practice on supportive care
- Support the awareness raising and knowledge sharing on supportive care in paediatric cancer issues, including rehabilitation.
- Interact and collaborate with partners and other SIOp entities such as the GHN Supportive Care Working Group and the Nursing Network, among others.
- Collaborate with other international organizations involved in Supportive Care in Cancer (i.e., MASCC, EBMT, IBFM, MECC) and with IPOG under the SIOp Strategic Alliance.
- Conduct an annual business meeting of the Network
- Respond to requests from the Board of Directors regarding supportive care issues.

SIOp Bylaws 3.5 Networks

The Governance Committee, on behalf of the Board of Directors, will conduct periodic reviews (once a year) of the effectiveness and need for individual Networks. On the recommendation of the Governance Committee, the Board of Directors may dissolve a Network if its remit has been fulfilled or if there is no longer interest and participation from the membership in the said Network.

Review

Review again: August 2025

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Titles: Co-Chairs of the SIOp Supportive Care Network